



# MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

**DATE:** April 21, 2025      **TIME:** 6:00 p.m.      **LOCATION:** Omro Town Hall, 4205 Rivermoor Rd.

## Public Hearing

Public Hearing was called to order by Chairman Noe at 6:00 p.m. He opened the floor up for commentary on the proposed Condition Use Permit for Algoma Sanitary District #1.

- **Resident Chad Jones** asked on Potratz Hill since it's Algoma Sanitary District. Chairman Noe explained that the district actually serves the town as well. It would be to service the town residents better.
- **Kevin Mraz from ASD1** explained the district purchased the property to help use the higher ground. Putting up this tower will help maintain adequate pressure for fire protection. He also explained that the district services not only Algoma, but also parts of Town of Omro and parts of City of Omro. Tower is proposed to be about 500,000 gallons. Top of the town will be same exact elevation (but shorter in size) as their other town since the elevation will help get to the proper height without it needing to be as tall. They are in the process of working with Public Service Commission on it. PSC can take up to 6 months to act on that. At this time, they are only proposing to extend water, but the system remains voluntary. Those happy with existing well service will not be required to purchase service. Mraz stated that since that area is not listed in the district, nobody would be forced to join it.
- Reporter Tony Daley asked is there would be any cost savings based on the timing of the DOT project for that area. Mraz indicated it was not a consideration.
- Chairman Noe asked if anyone had any conditions they would like to attach to approval. None were voiced.

**PUBLIC HEARING CLOSED AT 6:09 p.m.**

## Regular Meeting Called to Order

The regular town board meeting was called to order by Chairman Brian Noe at 6:09 p.m. The Pledge of Allegiance was said in unison.

## Attendance

Chairman Brian Noe, Supervisors Jessica Bradley and David Ruedinger, Clerk Dana Woods, Treasurer Brenda Pluchinsky and Attorney Karen Marone were present.

## Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

## Public Comment

None at this time.

## Community Policing Discussion with Sheriff's Department Representative

Deputy Vue was in attendance. Asked if anyone has any questions or concerns for him. None were voiced.

**Conditional Use Permit Application for Algoma Sanitary District #1 for Parcel 016-0377 for the Purpose of Installing an Elevated Water Storage Tank**

**MOTION** by Supervisor Bradley, second by Supervisor Ruedinger to approve Conditional Use Permit for Algoma Sanitary District #1 affecting Parcel 016-0377 for the Purpose of Installing an Elevated Water Storage Tank citing the following findings:

- The project is consistent with the town’s Comprehensive Plan.
- The property already has proper zoning for such use.
- Would serve the town’s residents.

Motion carried on a 3-0 voice vote

**Appointment of Weed Commissioner**

**MOTION** by Supervisor Ruedinger, second by Chairman Noe to appoint Jessica Bradley to a new 2-year term as Weed Commissioner.

Motion carried on a 2-0 voice vote

**Appointment of Road Supervisor**

**MOTION** by Supervisor Bradley, second by Supervisor Ruedinger to appoint Brian Noe to a new 2-year term as Road Supervisor.

Motion carried on a 3-0 voice vote

**Appointment of Recycling Coordinator**

**MOTION** by Supervisor Bradley, second by Supervisor Ruedinger to appoint Brian Noe to a new 2-year term as Recycling Coordinator.

Motion carried on a 3-0 voice vote.

**Appointment of Plan Commission Member**

**MOTION** by Supervisor Ruedinger, second by Supervisor Bradley to appoint Phil Ertmer to a new 3-year term as Plan Commissioner.

Motion carried on a 3-0 voice vote.

**Consider 2025 Rate for Landscaping Services**

Rate has been set at \$70 since 2023 and Blaire Ellner is currently employed to do the job.

**MOTION** by Supervisor Bradley, second by Supervisor Ruedinger to set the rate at \$80 per mow.

Motion carried on a 3-0 voice vote.

**Consider Compensation Increase for Plan Commission Members**

This agenda item results from an affirmative advisory vote at the Annual Meeting of the Electors. Clerk Woods surveyed others in Winnebago County to see how they are compensating their own PC members. A summary of that information was included in board packets. Currently we pay \$30/meeting for Plan Commission members. It has been the same for at least 14 years now.

**MOTION** by Supervisor Ruedinger, second by Supervisor Bradley to adjust Plan Commission member pay to \$50 meeting

Motion carried on a 3-0 voice vote.

**Approve Confidentiality Agreement from Winnebago County to Protect Judicial Officer Privacy Pursuant to 2023 Wisconsin Act 235**

Clerk Woods shared that the proposed agreement is required, and Winnebago County will not participate in any information sharing until they have our signed copy.

**MOTION** by Supervisor Ruedinger, second by Supervisor Bradley to approve the Confidentiality Agreement as presented.

Motion carried on a 3-0 voice vote.

**Consider Reaffirmation of Intergovernmental Agreement for Emergency Medical Services with Suggested Revisions**

Second draft of the agreement was approved by the town board last month. The version presented tonight includes revision made based on feedback from an attorney representing other municipalities. Changes since the last vote were reviewed.

**MOTION** by Supervisor Bradley, second by Supervisor Ruedinger to approve the approve the changes and reaffirm the IGA as presented based on the third draft dates 4.11.2025.

Motion carried on a 3-0 voice vote.

**Discussion on Annual Road Inspection including 2025 Plans and Update of 5-year Road Plan**

Paver Patch Quotes were received earlier in the day and shared with the board to discuss.

More quotes to come for other work, but this could get things started for now. Proposed work agreed to after discussion totaled an estimated \$47,300 which would leave about \$276k left in the town road budget or the year.

Supervisor Bradley asked if we can apply for ARIP funding for two different projects at the same time. Noe indicated we can.

Supervisor Ruedinger asked if any town residents had mentioned urgent needs. Chairman Noe indicated not too many. The town's roads are in pretty decent shape at this point.

Ruedinger asked at what point does a driveway become a road. Noe explained some of the history behind a few and indicated that if it doesn't serve multiple parcels, there is a procedure for abandoning the road if the expenses outweigh the road aid we get for it. We can look at some of that during future meetings if there is a desire to do so.

**MOTION** by Supervisor Ruedinger, second by Supervisor Bradley to approve spending the estimated \$47,300 on Carlet, Hanson, Honeysuckle, Sally Lynn, 2 jobs on Sand Pit Rd, and Valley Heights Road.

Motion carried on a 3-0 voice vote.

**Road Supervisor's Report:**

- Got some potholes done, but other than that, we'll get paver patch projects rolling now.

**Clerk's Report:**

**Correspondence:**

- None to report.

**Open Records Requests:**

- Trevor Damkot requested the updated building permit log. Clerk Woods replied explaining that with the change in inspector services, there is currently no log, thus no record responsive to the request.
- Harish Patel emailed every clerk in the state today asking for email addresses for all town staff and elected officials and asked that it be provided in electronic format. Clerk Woods will reply indicating there is no such list but emails for most staff can be found on the town's website. Asked Attorney Marone about sharing poll worker emails addresses.

**Planning Commission:**

- Dealt with CUP for ASD1
- Reviewed survey results so far
- Beginning work on Comp Plan update.

**Attorney's Report:**

- None at this time.

**Supervisors' Report**

- None at this time.

**Chairman's Report:**

- Sandhill Farms has a July deadline to finish up their pending issues.

**Meeting Minutes**

**MOTION** by Supervisor Ruedinger second by Supervisor Bradley to approve March 17, 2025 minutes as presented.

Motion carried on a 3-0 voice vote.

**Treasurer's Report**

Treasurer Pluchinsky submitted her report reflecting balances of:

- Tax Checking: \$3,337.41
- Private Roads: \$20,424.14
- Parkland Dedication: \$4,745.62
- General Fund: \$309,592.15
- Cans for Park \$9,244.96
- History Book Fund \$150.00
- Contingency Fund CD \$104,330.23
- Private Roads CD \$104,330.23

**MOTION** by Supervisor Ruedinger, second by Supervisor Bradley to approve the March 2025 Treasurer's report as presented.

Motion carried on a 3-0 voice vote.

**Accounts Payable**

**MOTION** by Supervisor Ruedinger second by Supervisor Bradley to approve accounts payable in the amount of \$41,283.53 with two checks adjusted (Brookstone and Renning for Young's Channel Assoc.).

Motion carried on a 3-0 voice vote.

**Upcoming Meetings or Workshops**

Spring Workshops next month. If anyone would like to attend, let Clerk Woods know.

**Agenda Items for Next Meeting**

None mentioned at this time.

**Adjourn**

**MOTION** by Supervisor Bradley, second by Supervisor Ruedinger to adjourn the meeting at 7:08 p.m. from closed session.

Motion carried on a 3-0 voice vote.

Submitted by Dana Woods, Town Clerk  
Approved by Town Board May 19, 2025