



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

DATE:
March 18, 2024

TIME:
6:00 p.m.

LOCATION:
Omro Town Hall, 4205 Rivermoor Rd.

Regular Meeting Called to Order

The regular town board meeting was called to order by Chairman Brian Noe at 6:00 p.m.
The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Brenda Pluchinsky and Attorney Karen Marone were present.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

- Resident Jeffrey Meyers wanted to inform the board about some repairs that should be made to the dump site. Some trees with missing bark; might fall over so it should be tended to. Railing by 40-yarder has broken away from concrete blocks. Washout at the end of that railing; flag there for now to alert people; maybe fill when potholes are done. Would like to stay on for another year, although he does turn 65-years-old soon.
- Resident Tom Tuschl asked about the public hearing for the code of ordinances. He also asked how long before it's on the website. Clerk Woods explained they are following the procedures laid out by statute and those recommended by the WTA. Not public hearing is required in this case – only publication of intent, which was already published in Omro Herald.

Community Policing Discussion with Sheriff's Department Representative

None present at this time.

Town of Omro Code Amendatory Ordinance

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adopt Town of Omro Code Amendatory Ordinance.

Motion carried on a 3-0 voice vote.

Ordinance 2024-3-2 Adopting Town of Omro Code of Ordinances

MOTION by Supervisor Disterhaft, second by Supervisor Krings to adopt Ordinance 2024-3-2 Adopting the Town of Omro Code of Ordinances.

Motion carried on a 3-0 voice vote.

Quarterly Review of 2024 Annual Budget

Clerk Woods presented the quarterly update of the town's operating budget. Suggest the board adopt a budget resolution to recognize the actual carryover balance at January 1, since the budget was created in the fall with an estimated balance.

Budget Resolution 2024-1 to Reflect 2024 Actual Carryover Balance

Resolution is being considered to recognize actual carryover balance and to allow for some town hall updates recently brought up.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve Budget Resolution 2024-1 adjusting January 1 balance to 159,648.62, adding \$50,000 to General Building & Plant, and adding \$24,073.88 to Public Works.

Motion passed on a 3-0 voice vote.

Choose Alternative Date for April and September Town Board Meetings

Some board members with conflicts in these months.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to move April's meeting to April 25.

Motion carried on a 3-0 voice vote.

April meeting will be held Thursday, April 25.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to move September's meeting to September 23.

Motion carried on a 3-0 voice vote.

Appoint Alternate Members to Board of Review

MOTION by Supervisor Krings, second by Supervisor Disterhaft to reappoint Margaret Krause, Chris Mush and Dave Friess as alternates to Board of Review.

Motion carried on a 3-0 voice vote.

Update on Park Maintenance

Supervisor Krings stated he plans to purchase some fence posts to help make the fence line at Priske Park more visible. Perhaps some signage there will help as well.

Update on Oak Grove Cemetery Border

Supervisor Krings stated that John Giddings has approached him on redoing the fence now that GIS has moved the parcel border. He's willing to donate his time to it. It's still unclear who might have inherited the land; the fence line is currently not on town property, so it might now be up to the town to decide on fencing. Town Board will take a look in person during road check.

Discuss Potential Town Hall Improvement Projects

Discussion took place about the possibility of replacing the exit door in the meeting room and possibly adding a second exit in that room. If so, a second outdoor walkway will be needed. If doing concrete, the patio area might be cleaned up at the same time.

Would also still like to get new chairs for the meeting room. New service windows at the offices are also a possibility. Board directed Chairman Noe and Clerk Woods to get estimates if contractors for these jobs are available. Would be nice to get any construction/remodeling items done at once. Will bring back to the board when estimates/proposals are available to share. If anyone has ideas for contractors, please share with Chairman Noe.

Consider Posting Weight Limits on Scott Road

Weight limits don't apply to implements of husbandry, but they do apply when it comes to getting ag-road grant funding. If we post it, it would make those roads eligible in the future. We could communicate to Omro Dairy that we know they are exempt from complying with weight limits. We would need to create an ordinance and then post it. Such ordinance will be brought back for approval at a future meeting.

Supervisor Krings will reach out the Omro Dairy to give them a heads up as to why we are doing it.

Consider Earlier Date for Spring Road Inspection

We had picked a date last month (April 12), but we could attempt the week earlier, April 5 if the county can do it.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to do road check on April 5.

Motion carried on a 3-0 voice vote.

Road Supervisor's Report:

- Not much winter maintenance so we've been getting trees trimmed.
- They've also been doing so early potholes.
- Since we grade our gravel roads each year, they've been given the OK to get started on that.
- If anyone sees street signs down, let him know.

Clerk's Report:

Correspondence:

- Received 1 Notices of Violation, 1762 Springbrook Road, for building a fence without a zoning permit; fence taller than 6 feet.

Open Records Requests:

- None received since the last board meeting.

Elections Update:

- Spring Election and Presidential Preference Primary coming up on April 2.
- 87 Absentee Ballots have been issued so far.
- In-person absentee starts this week and goes through next Friday, March 29, either during clerk's office hours or by special appointment.

Planning Commission:

- Met and continued work on the potential Hwy 21 Corridor Overlay District.

Attorney's Report:

- Attorney Marone reviewed some mail received for “Legal Department”. Seems like it’s not anything we need to give attention to.

Supervisors’ Report

- Supervisor Krings attended the WTA District Meeting. From what he hears the culvert inventory has raised concerns about what the state will mandate for repairs to them.

Chairman’s Report:

- No real updates on developments at this time.

Meeting Minutes

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the February 12, 2024 town board minutes with suggested revisions.

Motion carried on a 3-0 voice vote.

Treasurer’s Report

Treasurer Pluchinsky presented her report reflecting balances of:

- Tax Checking: \$3,302.94
- Private Roads: \$17,463.45
- Parkland Dedication: \$4,338.25
- General Fund: \$303,573.52
- Cans for Park \$9,147.76
- Contingency Fund CD \$100,000
- Private Roads CD \$100,000

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the January 2024 Treasurer’s report as presented.

Motion carried on a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve accounts payable in the amount of \$53,356.84

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

WTA Unit April 4.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve Clerk and Treasurer Institute (Dana and Brenda) in July and MTAW attendance (Brenda) on April 24.

Motion carried on a 3-0 voice vote.

Agenda Items for Next Meeting

Supervisor Disterhaft asked if we can revisit 5-acre lot requirements in certain areas. Chairman Noe indicated it should run through Plan Commission first. Might be a part of the Comprehensive Plan update. Could maybe find some state-level information to help on that matter.

Adjourn

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adjourn the meeting at 7:12 p.m.
Motion carried on a 3-0 voice vote.

Submitted by Dana Woods, Town Clerk
Approved by Town Board April 25, 2024